

**Parent Involvement Plan  
2006/2007**

Attach a parent involvement plan that has been developed jointly with and agreed upon with parents of participating children. The plan should include a description of the following:

**(1) The expectations for parent involvement activities and how these activities will be implemented and evaluated.**

At Grove Park Elementary we feel that parents are an essential part of their child's education. They are their child's first teacher. Therefore, parents will be actively involved in their child's education through conferences, parent workshops and learning nights, written and oral communication, invitations to activities, meetings and surveys. Parents will have the opportunity to be actively engaged in workshops that will help them assist their child/children at home. Through these workshops and parent learning nights, parents will be able to help improve their child's performance in school and increase self-esteem.

**(2) How parents will participate in the development of strategies.**

Parents are routinely asked for their input into making activities more beneficial to them. Parent input will come from parent surveys, parent conferences, informal meetings, PFA, and School Advisory Council members. The District Advisory Council (members are parents from Clay County Title 1 schools) will meet a minimum of four times a year. This committee will receive informational meetings covering a wide range of topics. Minutes are taken during the meetings and copies are given to the schools and to the county level administrators. Copies of the Title 1 plans are shared during a meeting held in May. Comments are solicited concerning the plans and questions are addressed.

**(3) How parents will participate in an annual evaluation of the content and effectiveness of the parent involvement program.**

Parents will provide immediate feedback following each event. Parents will also be asked to complete an annual Title 1 program evaluation at the end of the year. The information from these surveys will be used to guide the writing of the Parent Involvement Program and the Parent Involvement section of the School Improvement Plan for the following year.

**(4) How timely responses to parents' suggestions will be addressed.**

It is the intent of all staff members of Grove Park Elementary to give priority to parent comments . Contacts will either be done through a phone call, written response or a personal meeting/conference. It is also a priority to make these contacts in a timely manner.

**(5) Shared responsibility of parents and educators for high student performance. This is to be implemented through a school-parent compact for each child served by Title I, under which the two parties agree on how they will work together to help the child achieve the state's standards (include a copy of the actual compact).**

All parents of Grove Park Elementary students will be asked to sign a school-parent compact during a parent-teacher conference. A signed copy will be provided to each parent to use as a reference throughout the school year. Parents will be made aware of the shared responsibility that each participant has for the child's education. If, after three attempts, personal contact cannot be made with the parents, a phone conference will be accepted and documented. If necessary, the school's social worker may be asked to do a home visit .

**(6) Provisions for an annual school meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I and their right to be involved.**

G.P.E. holds an Open House during the beginning of the school year with several invitations going home to the parents by each individual teacher. This informative meeting provides parents with opportunities to ask questions and comment on issues of concern. During this meeting, information is given to the attendees about Title I and how it benefits G.P.E. students. The time at which parents are invited to attend is convenient for most working families.

Parents are also invited to an End-of-the-Year meeting held at the Clay County School Board during the month of May. Invitations and personal phone calls are made to invite the parents. Again, parents are invited to make recommendations and comment on issues of concern. The time is convenient for working parents to attend.

**(7) Provisions for a flexible number of meetings, such as meeting in the morning or evening, and how funds provided under this part, transportation, child care, or home visits as such relate to parental involvement.**

Meetings and events will be scheduled to accommodate parent-need based on prior participations and completed surveys. Home visits will be considered when necessary and will involve the social/health workers that are assigned to G.P.E.

During parent activities, G.P.E. has and will continue to provide childcare for parents with small children. It is important that a parent not have to worry about a small one, but is concentrating on the program being presented.

**(8) How parents will be provided timely information about parent involvement activities.**

Parents will be provided timely information about all parent involvement activities through the use of the school calendar, newsletters, notices/invitations sent home in weekly folders, school web site, local newspapers, school television broadcast and the school marquee. The Parent Involvement Plan will also be sent home to all parents in the form of a 3 - fold pamphlet. Parents are asked to make comments and return the comments to school.

**(9) How parents will be provided with school performance profiles and their child's individual student assessment results, including an interpretation of those results.**

Parents will be provided student interim reports every four and a half weeks and regular reports of student progress at the end of every nine weeks. The Clay Writes assessment results are distributed three times a year. This report explains each child's writing progress. Conferences are scheduled when deemed necessary by the parent/teacher. At the end of the school year, a written report will be sent to parents indicating the individual child's student assessment results (either the Stanford 10 or the FCAT) and an interpretation of those results. School performance profiles and an interpretation of the standardized results will be shared with parents in the school report. Letters to the parents before the first DIBELS testing window will also be sent. This informative letter lets parents know about the test, why it is being given, and the information they should expect to receive from the testing.

**(10) How parents will be provided a description and explanation of the curriculum used at the school, the National Educational**

**Goals, the State's content standards and student performance standards, the forms of assessment used to measure student progress, and the proficiency levels students are expected to meet.**

A description and an explanation of the curriculum used at the school, National, State and Local Education Goals, the State's content standards and student performance standards, the forms of assessment used to measure student progress, and the proficiency levels students are expected to meet is made available in grade level pamphlets, the annual school report, and in the School Improvement Plan.

**(11) Provisions for materials and training such as:**

**(a) coordinating necessary literacy training from other sources to help parents work with their children to improve their children's achievement**

**(b) training to help parents work with their children to improve their children's achievement**

The following training and materials will be provided to parents:

1. Home School Connection monthly newsletter (Spanish version, also)
2. Parenting Videos/Books for checkout
3. Take-Home computer program
4. Math Activity Night
5. ESOL computer software
6. Computer software checkout
7. Writing Activity Night
8. Books for Babies program
9. District Title 1 Parent Advisory Committee
10. Math/Lab Activity Night
11. Muffins for Moms/Donuts for Dads Activity